



Inspector Name			
Date		Trip Code	
District			
Site type			
Location			
GPS Coordinates	X =		
	Y =		

1 – Inspection Details

Inspector Name			
Inspection Date(s)		Trip Code:	
District:		Comments:	
Municipality:			
Location:			
GPS Coordinates	X =		(8 digits)
Precision (+/- ... m):	Y =		(8 digits)

2 – Site Details

Size of site (km2):									
Access restrictions:	Physical			Procedural			None		
Permit type required (if any):									
Key contact person / authority:									
Describe site accessibility, and where relevant provide details of restriction(s):									
Brief Site History:									
Site Activity:	Active			Inactive					
If site is active, describe current activity:									
Man-made site features (mark "X" if applicable):									
	Residential quarters				Derrick				
	Other buildings				Flare				

	Utilities		Disposal pit (specify):	
	Hard standings		Fuel tank	
	Water storage tanks		Fuel pipes	
	Water wells		Other (specify):	

Provide brief description of condition of the above features:

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3 – Spill Details

Spill History	Date of Spill (approx.)		Duration (approx.)	
Estimated spill quantity. (m ³):				
Substance(s) Spilled / Deposited:				
Visible signs of hydrocarbon leakage from:				
	Disposal pit		Fuel pipes	
	Fuel tank		Other (specify):	
Provide additional information where necessary:				

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Have there been any other known accidents or leakages of oil or other hazardous materials nearby? If so describe in brief (or use new Site Inspection Form):

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Classification of pollution (further information see section 4):

	Soil contamination		Soil erosion
	Sediment contamination		Damage to vegetation
	Air pollution (from flaring)		Damage to urban area
	Surface water contamination		Damage to agricultural area
	Potential groundwater contamination		Other

Provide additional information where necessary:

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4 – Adjacent Areas Details

Neighbouring land use:			
North:		East:	
South:		West:	
Proximity to Residential Area(s) (km): (0 if inside residential area)			
Size of Residential Area (km²):		# of inhabitants	
Residential Area Water Source			
Natural features:			
Topography:			
Average Surface Height Above Sea Level			
Slope (Angle and Direction)			
Other Features (Rock Outcrops etc.)			
Soils (Sand, Clay, etc.):			
Affected Vegetation:			
Type (specify: Mangrove, Plantation etc.):			
Species (specify)			
Foliage Cover (%)			
Fauna Affected (mark "X")			
Domestic Animals		Terrestrial Wildlife	
Avian Wildlife		Aquatic Wildlife	
Surface Hydrology:			
Distance to Nearest Water Body (m)			
Type of Nearest Water Body			
Use of Nearest Water Body			
Water Body Affected (Y/N)			
Size / Length of Affected Water Body			

Subsurface Hydrology:			
Depth to Groundwater Table (m)			
Known Aquifer Depth			
Groundwater Affected (Y/N)			
5 – Additional information			
Individuals interviewed (attach details of additional individuals if necessary) :			
Name:		Name:	
Contact:		Contact:	
Comment:		Comment:	
Name:		Name:	
Contact:		Contact:	
Comment:		Comment:	
6 – Attachments			
	Preliminary Field Assessment Report		
	Background information		
	Plot plans / Maps		
	Photographs (mark direction of view in map)		
	Others (specify)		

Signature of Inspector:

7 – Environmental Hazards and Measures Priorisation Table

Hazard	Status	Relevance	Measures	Urgency
soil contamination				
surface water contamination				
groundwater contamination				
air contamination (H ₂ S, benzene, ...)				
air contamination (smoke)				
fire				
leakage (liquids)				
leakage (gases)				
hazardous waste				
unsecured electrical system				
dust / ash				
arable land damage				
natural vegetation damage				
soil erosion				
radiation				
Sum				
	insert 2 (determined) 1 (potential) empty (none)	insert 3 (high) 2 (medium) 1 (low)	insert 3 (hazard prevention) 2 (remediation) 1 (investigation)	insert 3 (immediate) 2 (medium term) 3 (long term)

Appendix:

<p><u>Site Types:</u> oil rig pipeline pumping station well well head other (specify)</p>	<p><u>Accessibility / Physical Access Restrictions:</u> passenger car truck 4x4 by foot / air only by boat / air only other (specify)</p>
<p><u>Accessibility / Permits Necessary:</u> local authorities regional authorities military oil producing company (OPC) other (specify)</p>	<p><u>Residential Area Water Source</u> Drilled well Rainwater harvesting Pond / Lake River</p>
<p><u>Cause of Spill</u> blowout equipment failure operational / maintenance error corrosion accident sand / erosion / flooding sabotage unknown (specify) other (specify)</p>	<p><u>Neighbouring Land Use Type:</u> industrial commercial residential agricultural – human consumption agricultural – animal consumption leisure nature reserve rainforest mangrove sea shore creek/river other (specify)</p>
<p><u>Substances Spilled / Deposited:</u> crude oil refined product (gasoline, kerosene etc.) ash soot tar other (specify)</p>	<p><u>Type of Nearest Water Body</u> river creek lake / pond swamp other (specify)</p>
<p><u>Vegetation Affected by:</u> fire soil contamination surface water contamination groundwater contamination defoliation other (specify)</p>	<p><u>Use of Nearest Water Body (multiple choice)</u> drinking / cooking fishing washing sanitation other (specify)</p>